



U.S. PUBLIC HEALTH SERVICE COMMISSIONED CORPS

DIRECT ACCESS (DA) MIGRATION PROJECT UPDATE

ONCE MONTHLY PAY SCHEDULE TO CONTINUE 3 to 6 MONTHS **FOLLOWING “GO LIVE”**

DATE: 12/4/2015

On January 1, 2016, The U.S. Public Health Service Commissioned Corps (Corps) will move forward and migrate active duty pay (ADP) and certain personnel functions to the U.S. Coast Guard's (USCG) Direct Access (DA) system. To prepare for the migration, CCHQ will be conducting comprehensive system testing to ensure that the transition is successful. To date, system testing has gone well without any major challenges. However, in order to ensure a smooth transition, some functions will migrate over as scheduled, while others will be held back temporarily for additional testing.

This document summarizes the following:

- Function migrating **on** January 1.
- Functions migrating 3 to 6 months **after** January 1.
- Functions and services **not** interrupted or off-line during migration.
- Frequently Asked Questions (FAQs).

What function is migrating as scheduled on January 1, 2016?

- Annual Physical Fitness Test (APFT) - On January 1, 2016, content of self-reported APFT results will be revised to match new fitness standards.
http://ccmis.usphs.gov/CCMIS/CCIS/documents/POM15_004.pdf.

NEW - What functions will be delayed 3 to 6 months?

- Currently, Commissioned Corps officers are paid once a month, on the first day of the following month for which they worked. The current monthly active duty pay schedule will continue for approximately 3 to 6 months following migration due to the need for additional testing. When pay finally migrates to DA, officers will be paid bi-weekly. CCHQ will notify officers as soon as this change becomes effective.

Please note: Because there will be a delay in the complete migration of pay to DA, pay-related functions, including tax withholdings, allotments, TSP, and address changes will not be available in the self-service menu. Once pay is fully migrated to DA, officers will have access to those items in the self-service menu.

The following services will not be interrupted or off-line during the migration to DA

- 2016 Promotion Year Processes
- 2016 Annual Commissioned Officers' Effectiveness Report (COER)
- Quarterly Readiness Reporting
- Policy Actions
- Fitness For Duty (FFD) Requests
- Immunizations and Medical Exam Reviews
- Medical Waivers
- Readiness and Deployments

Frequently Asked Questions (FAQs)

1) **Question: Is CCHQ still “Going Live” in Direct Access??**

Answer: Yes, the project is on track to “Go Live”. CCHQ will begin accepting documents and service requests **after** Direct Access reopens on January 5, 2016.

2) **Question: When will active duty pay functions be fully migrated to DA?**

Answer: Active duty pay and pay-related functions in the self-service menu will be migrated to DA within 3 to 6 months after “Go Live”.

3) **Why is active duty pay not migrating on January 1, 2016?**

Answer: CCHQ will not risk any possible interruptions in officer pay. Therefore, to ensure a smooth transition, further testing and parallel reporting is necessary before active duty can be migrated to DA.

To learn more about the migration to Direct Access, please visit the [Direct Access Migration Information](#) webpage. User guides and other training resources will be available soon to help guide you through the new system.

If you have questions about the DA Migration project, please email us at DAMigration@HHS.gov